

**HISTORIC DISTRICT COMMISSION  
MINUTES OF**

**October 8, 2012**

The Historic District Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on October 8, 2012, at 7:00 p.m. Notice and Agenda of the meeting were posted at 201 West Gray Building A, the Norman Municipal Building and at [www.normanok.gov](http://www.normanok.gov) twenty-four hours prior to the beginning of the meeting.

Chair N Robinson called the meeting to order at 7:05 p.m.

**Item No. 1, being: Roll Call.**

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| MEMBERS PRESENT: | Rangar Cline<br>Anna Eddings<br>David John<br>Russell Kaplan<br>Neil Robinson<br>Scott Williams |
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| MEMBERS ABSENT: | Chesley Potts<br>Anaïs Starr |
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| GUESTS: | Mike Brinkley<br>Rick Poland<br>Loy Macari |
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| STAFF MEMBERS PRESENT: | Susan Atkinson, Historic Preservation Officer<br>Jolana McCart, Admin Tech IV |
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**Item No. 2, being: Approval of the Agenda.**

**Motion** by D John for approval; **Second** by S Williams. All approve.

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**Item No. 3, being: Approval of Minutes from the August 6, 2012 Regular Meeting.**

**Motion** by A Eddings for approval; **Second** by D John. All approve.

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**Item No. 4, being: Staff report on projects approved by Administrative Bypass since August 6, 2012**

Staff reported that there had been two Bypass COA's granted. 211 Castro had requested a driveway replacement COA and 404 Chautauqua had requested a parking pad replacement and a fence replacement COA.

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**Item No. 5, being: Staff report on CLG projects.**

S Atkinson reported that the masonry restoration workshop to be given by Bob Yapp has been scheduled for November 17<sup>th</sup> and 18<sup>th</sup> at 301 E Main and at 113 N Crawford. The workshop will be open to 12 participants each day.

The Norman Convention and Visitors Bureau have placed the Downtown Video on their website and the Chamber has plans to add the video to their website also. The video can also be viewed on YouTube.

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**Item No. 6, being: Continuation of Certificate of Appropriateness at 642 S Lahoma.  
(Granted 10-3-11).**

The front door has been installed and the project is complete.

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**Item No. 7, being: Continuation of Certificate of Appropriateness at 439 S Lahoma.  
(Granted 11-7-11 for 3 windows; 3 windows were denied).**

The Commission will be updated as information becomes available.

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**Item No. 8, being: Continuation of Certificate of Appropriateness at 639 S Lahoma.  
(Granted 12-5-11) (Granted 1-9-12) (Granted 10-08-12)**

Mike Brinkley returned to the Commission with a request for an 8 foot read yard fence.

**Motion** by S Williams for approval; **Second** by D John. All approve.

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**Item No. 9, being: Continuation of Certificate of Appropriateness at 635 S Lahoma.  
(Granted 12-45-11)**

Stoop and stoop walk-way is still in progress. The fence will soon be going back up with a new gate.

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**Item No. 10, being: Continuation of Certificate of Appropriateness at 633 Chautauqua.  
(Granted 1-9-12)**

Nothing new to report.

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**Item No. 11, being: Continuation of Certificate Appropriateness at 710 Miller.  
(Granted 5-7-12)**

The fence has not been installed. Will seek an update from the applicant.

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**Item No. 12, being: Continuation of Certificate of Appropriateness at 319 E Castro.  
(Granted 5-7-12)**

Project is continuing.

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**Item No. 13, being: Continuation of Certificate of Appropriateness for 620 Miller.  
(Granted 8-6-12)**

No progress noted.

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**Item No. 14, being: Continuation of Certificate of Appropriateness for 820 Miller.  
(Granted 8-6-12)**

Commissioner Williams pointed out that the garage mansard does not appear to be the same as was presented to the Commission. S Atkinson will review.

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**Item 15, being: Request for Certificate of Appropriateness for 435 Chautauqua.**

S Atkinson gave the staff report; Rick Poland, applicant, was present to answer questions.

**Motion** by R Cline for approval as presented but adding staff assistance and approval of product style and materials; **Second** by D John. All approve.

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**Item 16, being: Miscellaneous.**


S Atkinson introduced Loy Macari to the Commission. She will become an active Commissioner at the November meeting.

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**Item No. 17, being: Adjournment. 8:00 p.m.**

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Passed and approved this 5th day of November 2012.

  
Chair Neil Robinson